



**QUALWORX**

Te Ara Kounga - The pathway to quality

**AUDITOR AND TECHNICAL EXPERT  
CODE OF CONDUCT**

V2.4

## AUDITOR AND TECHNICAL EXPERT CODE OF CONDUCT

Qualworx will require its auditors and technical experts to agree to a code of conduct that incorporates the following points:

- 1 Act professionally and report findings in a consistent and unbiased manner e.g. not communicate false, erroneous, or misleading information that may compromise the integrity of the audit.
- 2 Act in accordance with the New Zealand Adventure Activities Certification Scheme requirements and guidelines, and with AS/NZS/ISO 17021-1:2015.
- 3 Discuss or disclose any information to a third party relating to an audit outside the scheme only when required by law, or when authorised by the client.
- 4 Only provide audit services, which are within their scope of competence and to correctly represent their own, or any other individual's qualifications, competence, or experience.
- 5 Disclose to the certification body any current or prior working or personal relationships that may be seen as an actual or perceived conflict of interest or that may influence their judgement.
- 6 Not enter into any activity that may conflict with the best interests of JAS-ANZ or the certification body, or that would prevent the auditor performing their duties objectively.
- 7 Adhere to the requirements of the Health and Safety at Work Act 2015, the Health and Safety at Work (Adventure Activities) Regulations 2016, and all other relevant legislation, regulations, guidelines, codes, and good practice standards.
- 8 Not promote or represent any business interest, or any entity with which they have an interest or may have an interest, while conducting audits.
- 9 Not accept any inducement, commission, gift, or any other benefit from any interested party while conducting audits.
- 10 Not act in any way that would prejudice the reputation of WorkSafe NZ, JAS-ANZ, or the certification body.
- 11 Cooperate fully with any inquiry in the event of a complaint about their performance as an auditor or technical expert, or any alleged breach of this code.
- 12 Accept that operators have the freedom to select and change their certification body, and not to place any undue influence on operators when they are making a decision in this respect.
- 13 Refrain from making any adverse comments about WorkSafe NZ or on any auditors or auditing firm, or certification body, including JAS-ANZ assessors.
- 14 Respect adventure activity participant and staff rights during the course of an audit.